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Office of Provider Management

Significant Event
Reporting

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Office of Provider Management

ACTIVITY: To Report or Not To Report?



... that is the question



Report or
Not
Report??



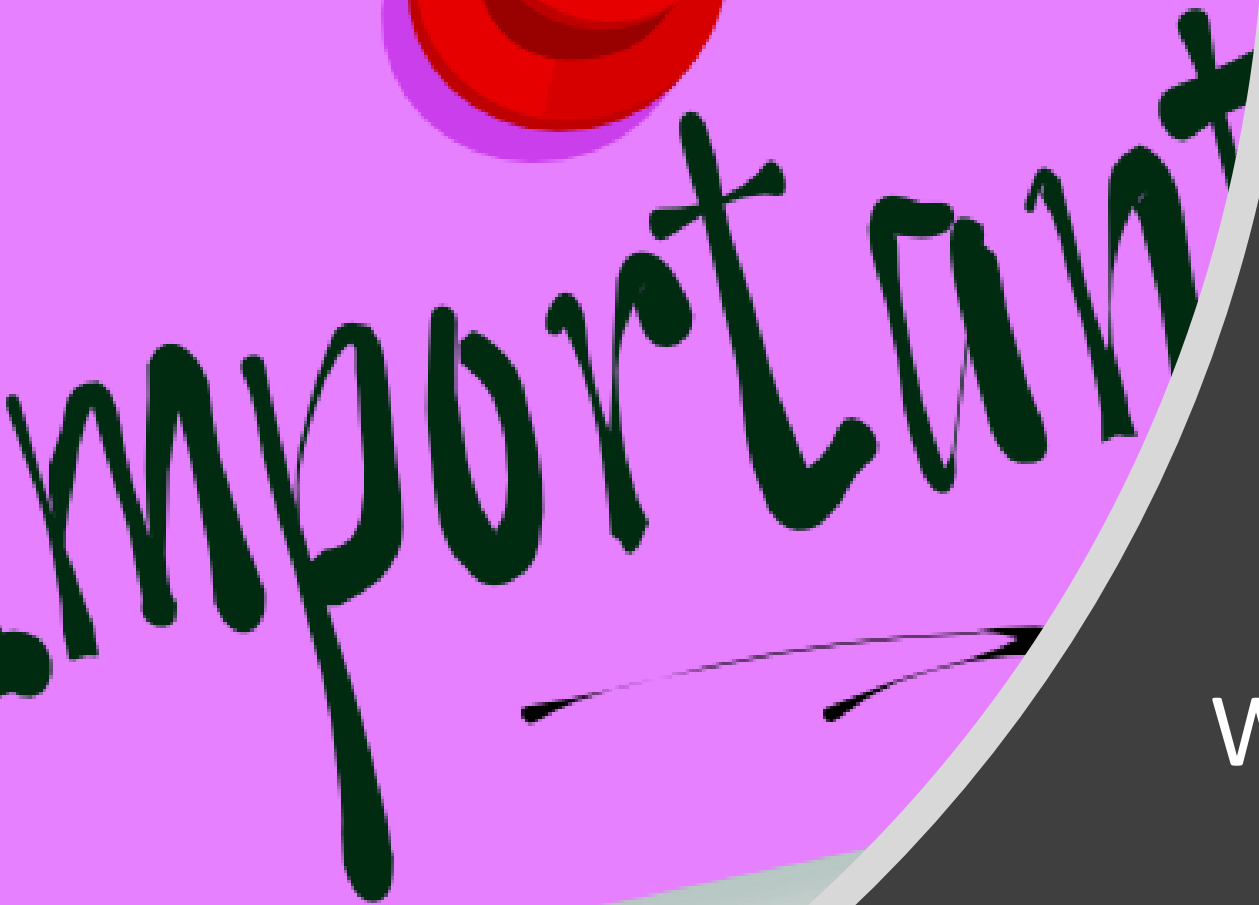
Report or Not
Report??



Report or
Not
Report??



Report or
Not
Report??

A red pushpin is pinned to a pink sticky note. The word "important" is written in a dark green, cursive font on the note. The note is partially overlapping a dark grey background.

important

QUESTION??

What is a significant event?

SIGNIFICANT EVENT DEFINED

Significant Events - Serious events relating to the care or protection of children. Including but not limited to:

- Media Coverage
- Injuries requiring more than First Aid
- Death
- Suicidal / Homicidal Attempt
- Police Involvement
- Impact from Natural Disaster or Fire, Flood
- Emergency Safety Intervention (3 or more times in one month with the same child and/or more than 10)
- Emergency safety interventions for all children in care within a 30-day period.

RBWO MINIMUM STANDARD REVIEW



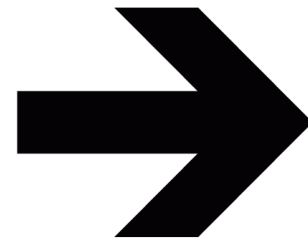
STANDARD 1.11

1.11 Providers must notify OPM whenever there is a Significant Event relating to the provider's operation or to the care or protection of children in its care and/or supervision. Notification must be made as soon as possible but within one calendar day via GA+SCORE. Additionally, based on circumstances and the severity of situations, providers should use good judgment in determining which Significant Events should also be reported verbally to OPM.



STANDARD 1.12

Providers must notify OPM Manager or Supervisor immediately when there has been a significant injury or death of any child placed in any facility, group home, or foster home operated by the provider, whether or not the injured or deceased child is in the custody of the Division. Notification must be reported verbally to OPM followed by input into the GA+SCORE system.



Did You Call
First ?



REPORTABLE INCIDENTS

Has anyone had to verbally notify OPM when there has been a significant injury or death of any child placed in any facility, group home, or foster home operated by your agency?



REPORTABLE EVENT CATEGORIES

- Automobile Accident
- Child on Child-Sexual acting out
- Child on Child-Physical confrontation
- CPS Involvement
- Death
- Emergency Safety Intervention (10+) more than 10 times in one month for all children in the agency
- Emergency Safety Intervention (3+) 3 or more times in one month on the same child
- Emergency Safety Intervention (Injury)- any ESI resulting in injury
- Environmental Safety/Physical Plant
- Fire Department Involvement

REPORTABLE EVENT CATEGORIES cont.

- Good News
- Impact from Natural Disaster, Fire, or Flood
- Inappropriate Discipline/Corporal Punishment
- Legal Action-Federal state or local litigation against agency or staff member
- Media coverage
- Medical Care, Emergency – Hospitalization, ER visit, injury requiring more than First Aid, serious injury
- Medical Care, Emergency – Resulting from a medication administration error
- Medical Care, Planned – Hospitalization, outpatient invasive procedure
- Medication Refusal
- Neglect
- ORCC Investigation Initiated (RCCL)
- Police Intervention (Assault, Community or school issue, Drugs, Other, Runaway, Theft)
- Psychiatric Emergency (1013)
- Staff to Child- Other confrontation
- Staff to Child- Physical confrontation
- Suicide/Homicide- Attempt
- Suicide/Homicide- Threat
- Temporary Closure of a Living Unit
- “Other”

“Other”



Please note the use of **“other”** should not be **routine** as a Significant Event reporting type.

In addition, **under-reporting** could significantly impact your agency’s Comprehensive Review score.



You may be contacted by OPM if:

... your report was not clear about exactly what happened.

... your report did not include critical information (immediate corrective actions, safety plan, location of children, action against staff member, etc.).

... you used an inappropriate category.

Any Questions???

Documentation Best Practices



- Be thorough, but to the point
- Avoid unnecessary information
- Stick to the facts, don't speculate

SIGNIFICANT EVENT TREND REPORTS

- **Significant Events reporting is a key factor in OPM's risk management process. So accurate and timely reporting is critical.**
- **Providers can see their history of significant event reporting in GA+SCORE. Click on *Risk Management* and click the "*Significant Events History*" link at the bottom of the page to display the significant events that have been previously entered.**



TRACK YOUR TRENDS



OPM encourages providers to create their own internal significant event tracking reports. Agencies should analyze specific details that include the same child, staff member, or foster parent. Also any significant event types that may repeatedly occur within your agency.

Keep in Mind...

Depending on the incident, circumstances, and/or specific child involved, you may also be required to contact other agencies or concerned parties (RCCL, DJJ, CPS, Case Managers, Parents or Guardians).



Questions?

