

## CAREGIVER APPROVAL TERMS

<b>INITIAL APPROVAL</b> - the initial approval terms begin with the date the agency director signs the evaluation. The approval term may not extend longer than the last day of the 12 <sup>th</sup> month of the director's signature.	
<b>Initial Approval DATE</b>	<b>Initial Approval TERMS</b>
Date the Director Signed The Home Evaluation	Date the Director Signed Evaluation through the Last Day of the 12 <sup>th</sup> Month
Date Director Signed Evaluation: June 17, 2012 Initial Approval Date : June 17 <sup>th</sup> .	The initial approval terms are June 17-May 31, 2013.

<b>RE-APPROVAL TERMS-</b> Re-approval terms may not exceed 12 months at a time. Homes must be kept in continuous full approval status. Homes which are not in full approval status due to late re-evaluations may not receive placements and will be moved to pending closure status after the 31 <sup>st</sup> day following the due date.				
	<b>EARLY RE-EVALUATION</b>	<b>ON-TIME-RE-EVALUATION</b>	<b>LATE-EVALUATION 30 Day Grace</b>	<b>LATE-EVALUATION Pending Closure</b>
	The re-evaluation is conducted prior to the re-evaluation month.	The re-evaluation is conducted during the month it's due.	The re-evaluation is conducted after the due month but within 30 days of the last day of the due month.	The re-evaluation is due; it's been more than 31 days since the last day of the due month and it still has not been completed.
<b>Change in Re-Evaluation Term Months</b>	The new re-evaluation month terms are changed. The new approval terms start with the month the director signed the evaluation through the last day of the 12 <sup>th</sup> month.	The re-evaluation month terms remain the same for the new year.	The re-evaluation month terms remain the same for the new year.	There are no new re-evaluation dates as the home is pending closure. If the re-evaluation is signed by the director prior to closure, the new re-evaluation terms start with the month the director signed the evaluation through the last day of the 12 <sup>th</sup> month.
<b>Example: Initial Approval Terms: June 17- May 31<sup>st</sup></b>	New Approval Terms: April – March 2014	Same Annual Terms: June – May 31, 2014	Same Annual Terms: June – May 31, 2014	New Approval Terms: Based on date of director approved re-evaluation if the home is not closed first.
<b>Foster Home Status Changes</b>	Home Remains Active and In Full-Approval Continuously	Home Remains Active and In Full-Approval Continuously	Home is moved to 30 Day Grace Status on the 1 <sup>st</sup> day following the re-evaluation due month. New placements are suspended.	Home is moved to Pending Unapproved/Closure Status on the 31 <sup>st</sup> day following the re-evaluation due month. Any children placed must be moved and the home closed as soon as the moves occur.
<b>Example: Initial Approval Terms: June 17-May 31<sup>st</sup></b>	Re-evaluation is approved by the director any date prior to May 1. For example, the re-evaluation is approved on April 15 <sup>th</sup> .	Re-evaluation is approved by the director between May 1 <sup>st</sup> – 31 <sup>st</sup>	Re-evaluation is approved by the director between June 1 <sup>st</sup> - June 30 <sup>th</sup>	Re-evaluation still has not been approved by the director after July 1 <sup>st</sup> .