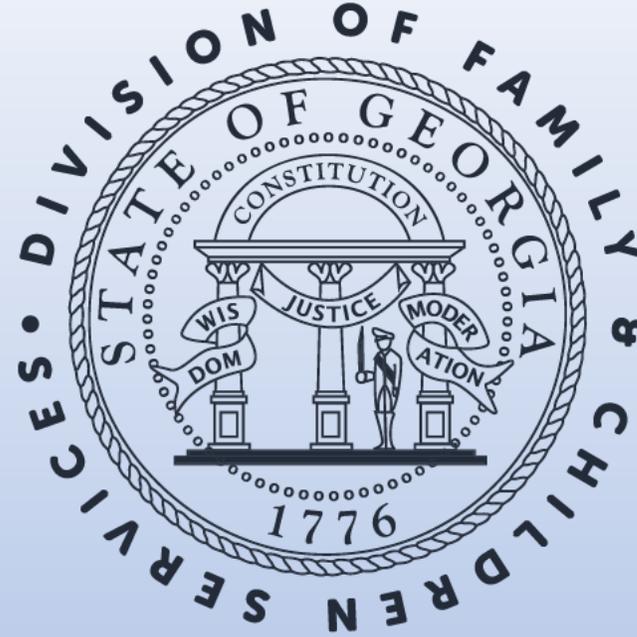


Candice Broce

Director



CPA Monthly Series

OPM Resource Development

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Agenda

1. Unapproved Re-Evaluation Data
2. Assessing CPS Allegations
3. Addendum (CareSolutions)
4. CPS Screening Application Process (CPS Screening Unit)
5. Reminders



Happy New Year

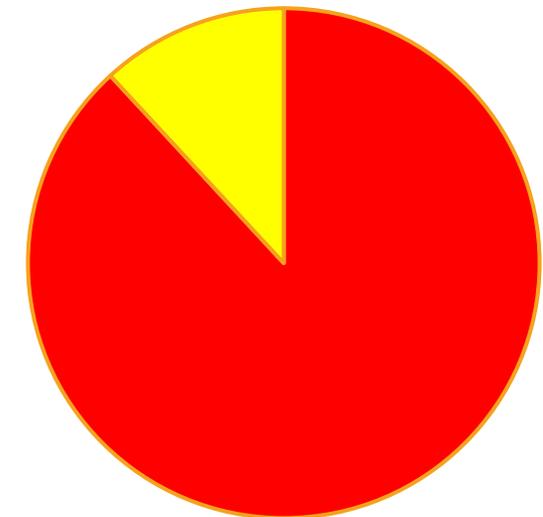
Unapproved Re-evaluations December 2021 Monthly Series

Unapproved Re-Evaluations

357 Overdue Re-Evaluations currently with **57** Kenny A Placements

48 Overdue Re-evaluations are pending OPM review

****309** Overdue Re-Evaluations remain outstanding



■ Re-Evaluations Overdue ■ Pending OPM

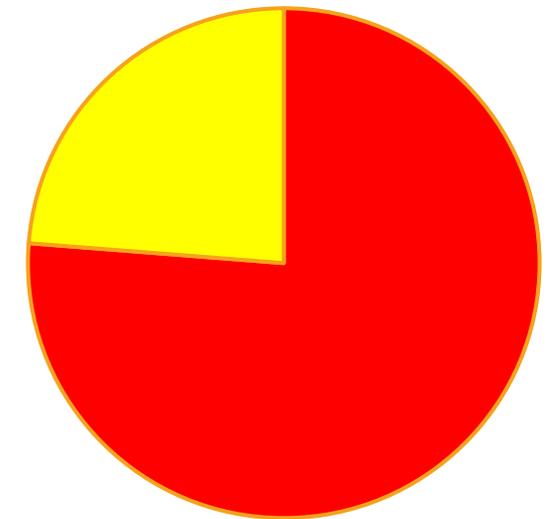
Unapproved Re-evaluations January 2022 Monthly Series

Unapproved Re-Evaluations

260 Overdue Re-Evaluations currently with **10** Kenny A Placements

81 Overdue Re-evaluations are pending OPM review

****179** Overdue Re-Evaluations remain outstanding



■ Re-Evaluations Overdue ■ Pending OPM

Why is your agency's home approval status data important?



Ongoing Federal IV-E Funding and Eligibility requirements for the children placed in the home.

Home approval status compliance is critical to meeting federal, state and litigation mandates (Child and Family Service Review and Kenny A Outcomes).

Possible delays in permanency outcome achievement for youth. Currently, there are 6 youth (previously 5) placed in unapproved homes where the caregiver has expressed interest in adopting their placement and 20 youth are in homes with annual assessments due within the next 60 days.

Create delays with capturing accurate child placement data in both GA SCORE and GA SHINES system.

Home retention could be impacted if homes are not re-assessed timely.



Analyzing CPS History

Blake Boyer



Policy 19.10: Analyzing CPS History

- a. The number and frequency of previous reports;
- b. The allegations reported;
- c. The household members involved in the previous reports and the role that the member played in the family;
- d. The role of the alleged maltreater in previous and/current child abuse allegations;
- e. The severity of the reports and whether the severity is increasing;
- f. The dispositions of the reports;
- g. The family's response to intervention;
- h. Family strengths and support system;
- i. Previous services provided to the family; and
- j. Overall outcomes of agency intervention.



Policy
19.10:
Analyzing
CPS History

- Documentation considerations:
 - a. Dates of reports, allegations, dispositions and overall outcomes of intervention;
 - b. A detailed description of how the historical information impacts the current assessment or decision; and
 - c. The caregiver's perspective of the history.

Chronicity

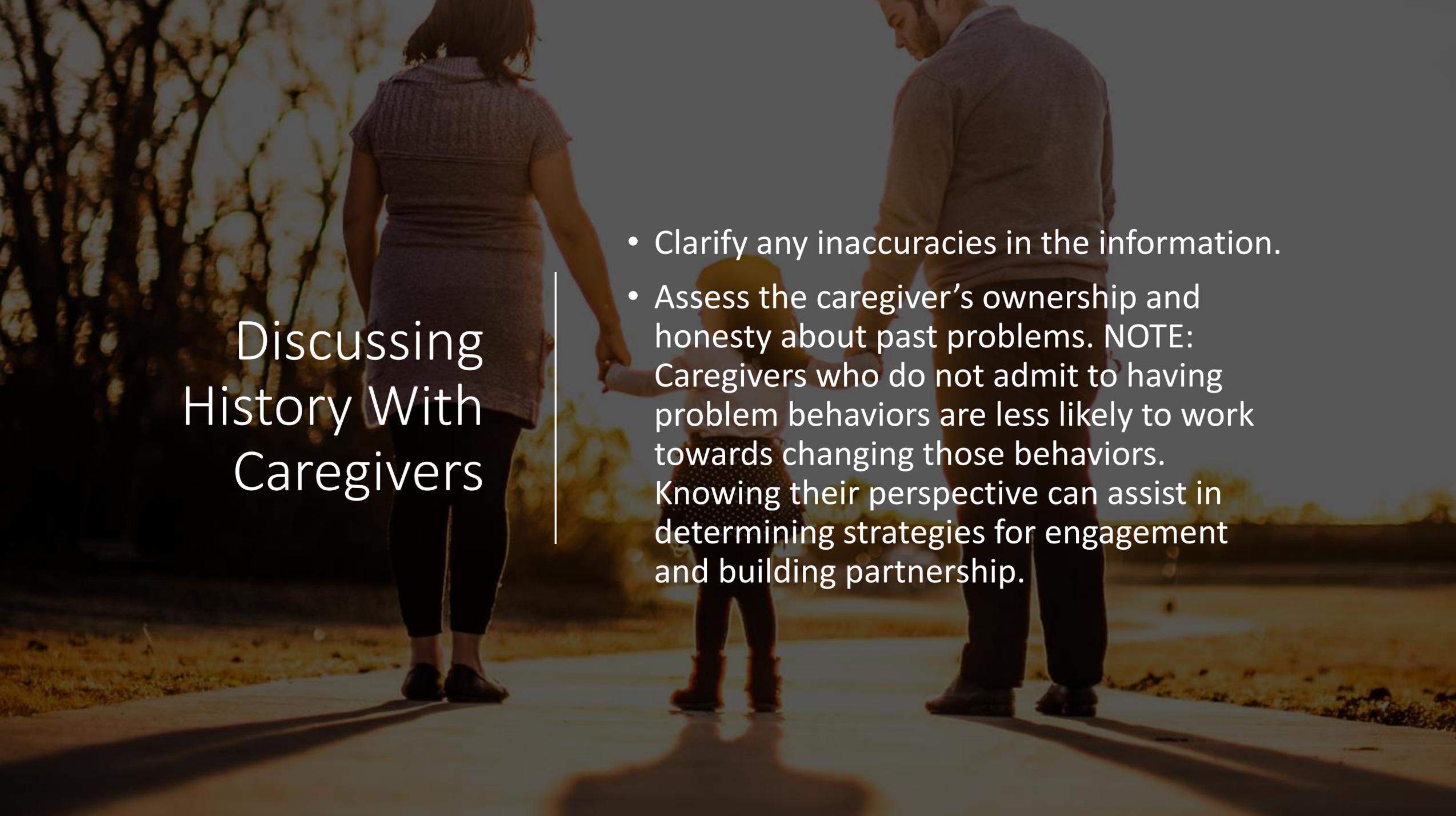
- Determining Chronicity:
 - 1. Is there a history of sexual abuse of any family member as a victim or perpetrator? This includes both civil and criminal reports of sexual abuse in Georgia and other localities; regardless of the disposition or the role of the principles in those past reports.
 - 2. Has there been a recent incident, or indication, of abuse (within last 6 months)? This question applies to any indication of abuse within the last 6 months and is not restricted to official agency reports. It may include statements from the child, family, community, professionals or others.



Chronicity

- Determining Chronicity:
 - 3. Has there been a prior child abuse investigation, regardless of finding? This includes any DFCS involvement in Georgia or in other states, regardless of the disposition.
 - 4. Has any child been removed from the home by a protective service agency? This question applies to the court ordered removal of any child in Georgia or in other states. This also includes serious incidents in licensed foster/adoptive homes.
 - 5. Has any prior incident resulted in a severe outcome? Indications of severe outcomes are those which require prompt medical attention; may require medical or psychiatric hospitalization; may endanger the child' life; may cause permanent functional impairment, death, or disfigurement; and, sexual intercourse or sexual acts performed with a child.



A photograph of a family of three walking away on a paved path during sunset. The woman is on the left, the man is on the right, and a small child is in the middle holding hands with both. The scene is bathed in warm, golden light, with long shadows cast on the path. The background shows trees and a body of water.

Discussing History With Caregivers

- Clarify any inaccuracies in the information.
- Assess the caregiver's ownership and honesty about past problems. NOTE: Caregivers who do not admit to having problem behaviors are less likely to work towards changing those behaviors. Knowing their perspective can assist in determining strategies for engagement and building partnership.

Assessment Tool

Analyzing and Assessing DFCS History Tool

H- Household members or caregivers.

- ❖ Are there HH members or caregivers with previous child welfare involvement as adults or children? What role does the person occupy in the family (i.e. caregiver, head of household/primary decision maker, financial support)?

I- Impact.

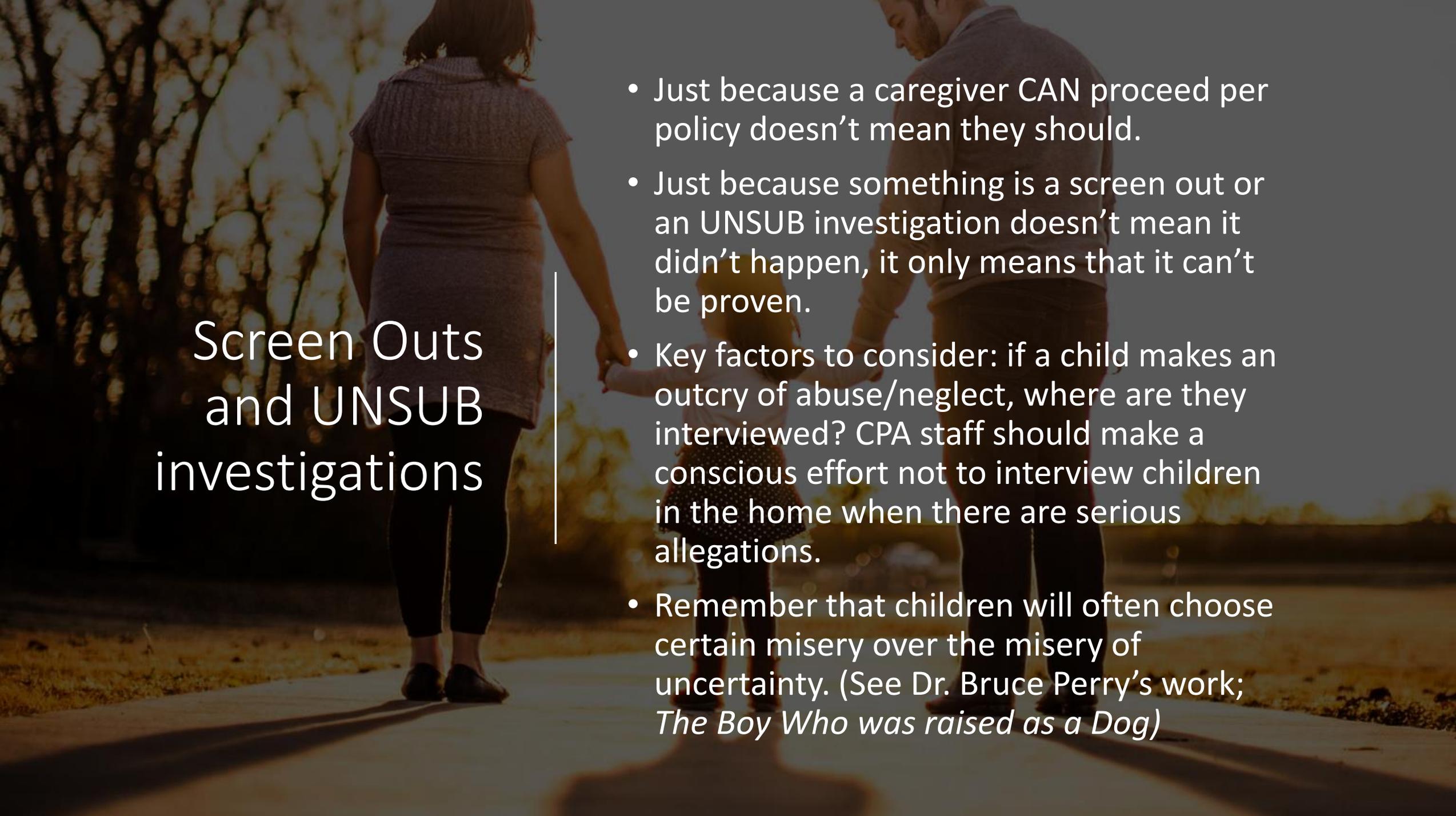
- ❖ How does the history relate to the current assessment?

S- Strengths and support network; Screen DFCS systems.

- ❖ Who has been a resource for the family in the past or helped to mitigate/reduce safety concerns? What skills has the family demonstrated in the past to reduce risk factors? What information does the Georgia SHINES, IDS, PSDS, Master Index systems provide?

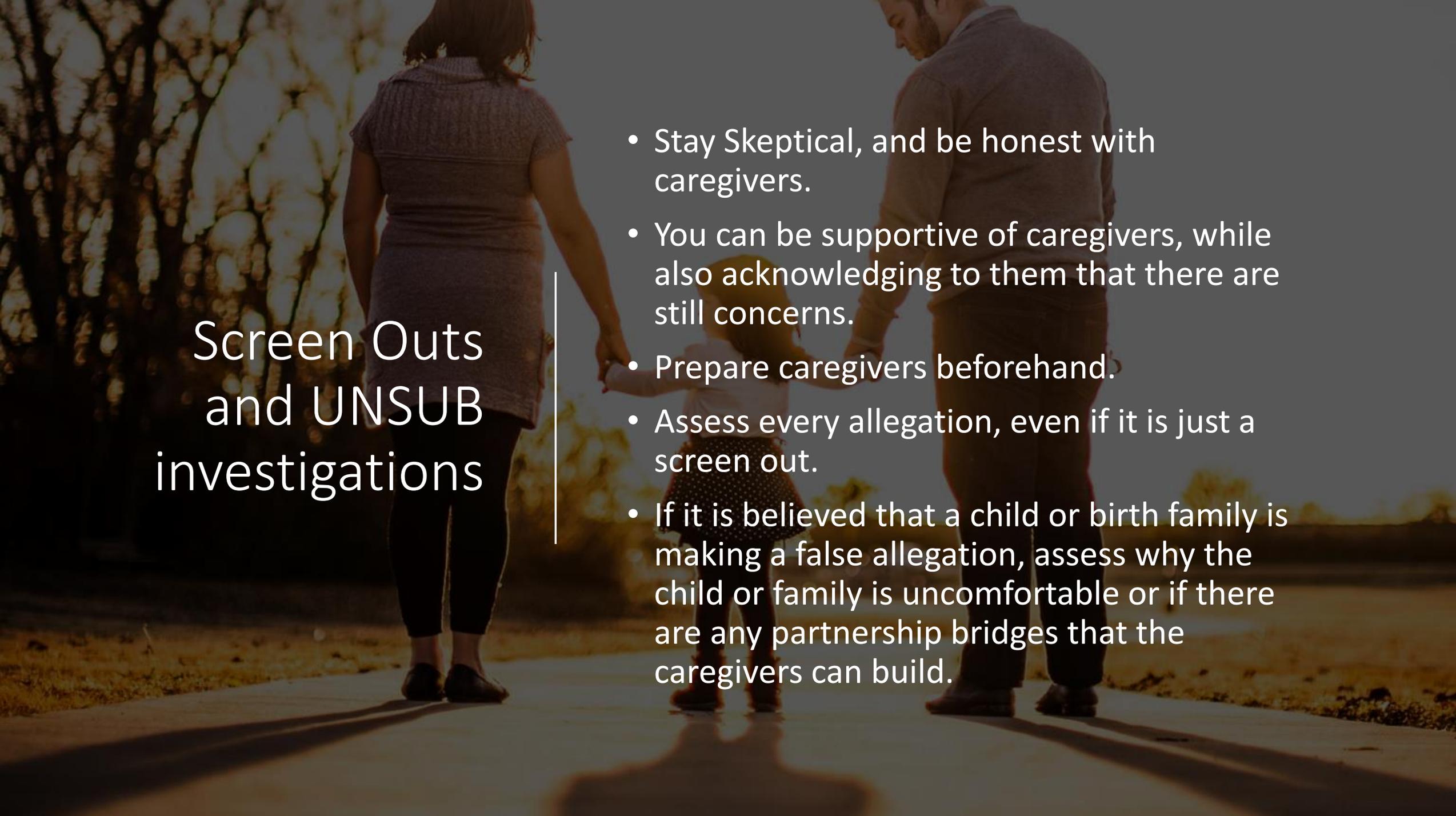
T- Type of maltreatment.

- ❖ What problems are being reported? Is there a pattern of maltreatment or an increase in severity (chronicity)?

A photograph of a family walking away from the camera on a paved path. A woman in a grey sweater and black leggings is on the left, holding the hand of a young child in a patterned dress. A man in a grey sweater and dark pants is on the right, also holding the child's hand. The background shows trees and a sunset sky. The image is overlaid with a semi-transparent dark grey rectangle containing text.

Screen Outs and UNSUB investigations

- Just because a caregiver CAN proceed per policy doesn't mean they should.
- Just because something is a screen out or an UNSUB investigation doesn't mean it didn't happen, it only means that it can't be proven.
- Key factors to consider: if a child makes an outcry of abuse/neglect, where are they interviewed? CPA staff should make a conscious effort not to interview children in the home when there are serious allegations.
- Remember that children will often choose certain misery over the misery of uncertainty. (See Dr. Bruce Perry's work; *The Boy Who was raised as a Dog*)

A photograph of a family of three walking away on a paved path during sunset. The woman is on the left, the man is on the right, and a young child is in the middle, holding hands with both parents. The scene is bathed in the warm, golden light of the setting sun, with long shadows cast on the path. The background shows trees and a clear sky.

Screen Outs and UNSUB investigations

- Stay Skeptical, and be honest with caregivers.
- You can be supportive of caregivers, while also acknowledging to them that there are still concerns.
- Prepare caregivers beforehand.
- Assess every allegation, even if it is just a screen out.
- If it is believed that a child or birth family is making a false allegation, assess why the child or family is uncomfortable or if there are any partnership bridges that the caregivers can build.



QUESTIONS

Reviewing Foster Home Updates In GA+SCORE

CPA Partnership 1/24/2022

In This Presentation

1. The Addendum Process
 - Standard addenda
 - Special addenda
2. CPS Screening Requests
3. General Reminders

The Addendum Process

Starting an Addendum

To change data for an open foster home, click “Add an Addendum” on the green Profile >> Addenda screen.

- Each addendum should describe one change.
- Start a new addendum any time there is a new change to report, even if other addenda are still pending.
- If a home has one addendum pending with OPM and the provider adds another, it will be assigned to the same Resource Developer for review.

Changes to the Profile >> Addenda screen

The screen displays all active addenda, which include unsubmitted records, submitted records that are pending review by OPM, and records for which OPM has requested revisions.

Records that have been finalized by OPM (approved or denied) or withdrawn by the provider are listed in the Addenda History folder.

Navigation: PROFILE (selected), MEMBERS, SERVICE HISTORY

Addenda

[+ Add an Addendum](#)

Show 25 entries Filter:

Addendum Date (Created)	Type	Status
09/17/2021	Capacity Change	Pending Review
09/15/2021	Placement Preference Change	Pending Submission

Showing 1 to 2 of 2 entries Previous 1 Next

[Addenda History \(2\)](#)

Changes to the Standard Addendum Process

- For standard addenda, the changes you request will not appear in GA+SCORE until the addendum has been approved by OPM.
- OPM resource developers can add dispositions: approval, denial, and requests for revisions. **If OPM requests revisions, the provider can return to the unlocked addendum to add information and resubmit it.** OPM's notes are inside the addendum record at the bottom of the screen.
- Providers may withdraw an addendum if they do not wish to submit it, or if OPM has requested changes and they do not wish to resubmit it. (Note that this does not apply to new member or address change addenda.)

Changes to the Addendum Process – Special Types

- **Addenda to add a member to the household (including a secondary caregiver) or to change the home's address have additional steps.**

For these addenda the provider must first report the change, which updates GA+SCORE, and then complete the documentation work that maintains the home's compliance.

This ensures that OPM is kept informed of changes as they occur while still allowing providers time to complete and gather documentation.

Adding a Household Member

There are multiple steps to adding a new member to a foster home.

1. As soon as the member moves into the home, start an addendum for them. Select either “Household Composition Change – New Secondary” or “Household Composition Change – Add Other Member”. Fill out the demographic information and click “Report Change”. This adds the member to the household in GA+SCORE and locks the demographic fields.

After clicking “Report Change”, it is no longer possible to withdraw the addendum or change the demographic data.



Adding a Household Member

2. Policy allows 30 days from the member's arrival date for providers to complete all required background checks and documentation.
 - a) For new adult members, upload the CPS Screening Request form on the Addendum screen and email the unit to have it reviewed. GA+SCORE will not automatically notify them.
 - b) For all members, upload required medical and/or background checks under the green Members tab.
 - c) For all members, upload the Addendum Document on the Addendum screen.
 - d) When all data is uploaded, click the Submit button.

Adding a Household Member

3. OPM reviews the addendum record. The RD can approve the record or else request revisions.

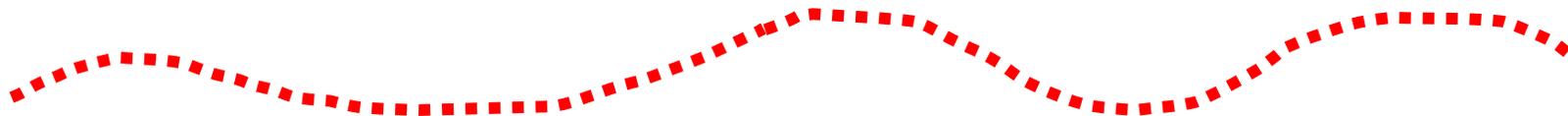
If OPM requests revisions, click on the original addendum to make your changes and then re-submit it. Do not start a new, “Other”-type addendum to add information.

Changing a Foster Home's Address

There are multiple steps to changing a home's address. The process is similar to addenda for new members.

1. As soon as the foster family moves, start an addendum for them. Select "Address Change". Fill out the address fields and click "Report Change". This locks the address fields and changes the home's address in GA+SCORE.

After clicking "Report Change", it is no longer possible to withdraw the addendum or change the address data.



Changing a Foster Home's Address

2. Policy allows 30 days from the move date for providers to complete all documentation.
 - a) Upload the Addendum Document on the Addendum screen. For larger files, it may be necessary to split the file into several pieces to remain under the size limit for each upload.
 - b) When the record is complete, click the Submit button.
3. OPM reviews the addendum record. The RD can approve the record or else request revisions.

CPS Screening Requests

CPS Screening Requests

The steps to submit a CPS Screening Request are different depending on the type of the request:

- Initial approval
- Re-evaluation
- New household member
- Member turning 18

After uploading the completed request form, you need to email the screening unit directly for initial approvals and new household members; GA+SCORE will email the unit for re-evaluations and members turning 18.

CPS Screening Requests: Initial Approval

For homes in inquiry status, upload the CPS Screening Request form on the green Profile >> Initial Approval screen.

Then email the screening unit at cpsscreening@dhs.ga.gov.

If they require changes to the request form, upload a new form to the Initial Approval screen and repeat the process. You cannot delete the older form; upload a new one instead.

CPS Screening Requests: Re-Evaluation

For homes approaching their annual re-evaluation, start a “CPS Screening Request – ReEvaluation” addendum. Upload the completed CPS Screening Request form and submit the addendum. You do not need to email the CPS Screening Unit separately.

After 14 calendar days, the addendum containing the request will automatically move to history.

If the unit requires changes to the request form, start a new addendum. The original addendum will not be open for revisions.

CPS Screening Requests: New Household Member

First, start the addendum to add the member; complete the demographic information and click “Report Change”. This adds the member to the green Members tab in GA+SCORE.

Second, upload the CPS Screening Request form on the Addendum screen and email the unit to have it reviewed. GA+SCORE will not automatically notify them.

If the unit requires changes to the request form, upload a new copy on the addendum screen under the existing one.

Finally, when the CPS results are uploaded and all other checks are complete, return to the addendum and submit it to OPM for review.

CPS Screening Requests: Member Turning 18

When an existing household member turns 18, start a “CPS Screening Request – Member Turning 18” addendum. Upload the completed CPS Screening Request form and submit the addendum. You do not need to email the CPS Screening Unit separately.

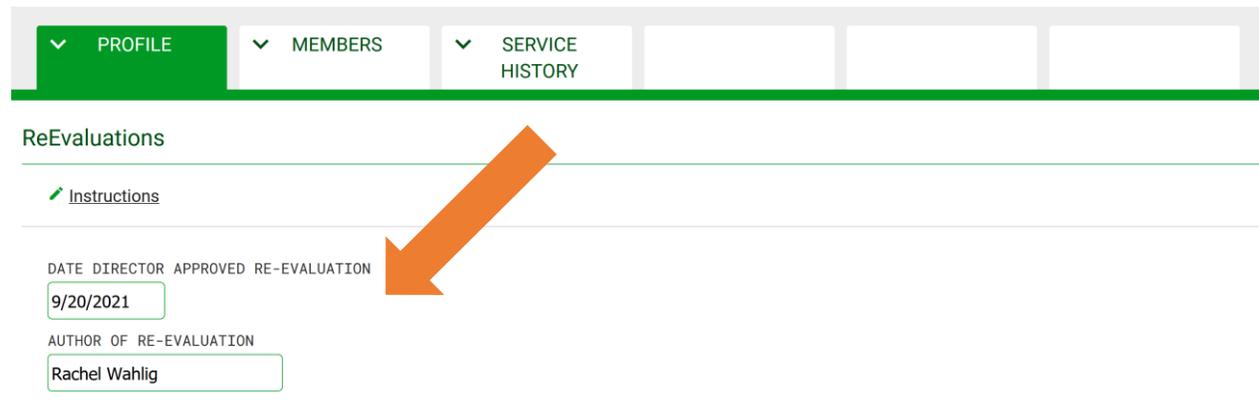
After 14 calendar days, the addendum containing the request will automatically move to history.

If the unit requires changes to the request form, start a new addendum. The original addendum will not be open for revisions.

General Reminders

GA+SCORE Reminders: Initial Approval and Re-Evaluation Dates

- Before submitting an Initial Approval or Re-Evaluation, check the date field at the top of the record. GA+SCORE will use this date to check whether all required checks have been completed and to calculate when the next year's re-evaluation is due. **If this field is blank or incorrect, you will receive a list of missing checks.** If necessary, change the date, click "Save" to update the record, and then click "Save & Submit".



The screenshot shows a navigation bar with tabs: PROFILE (selected), MEMBERS, SERVICE HISTORY, and three empty tabs. Below the navigation bar is the 'ReEvaluations' section. It contains a link for 'Instructions' with a green checkmark icon. Below that is a table with the following data:

DATE	DIRECTOR APPROVED	RE-EVALUATION
9/20/2021		

Below the table is a form field for 'AUTHOR OF RE-EVALUATION' with the text 'Rachel Wahlig' entered. An orange arrow points to the date field in the table.

GA+SCORE Reminders: Updating Member Data

- Before a home is open, you can add, remove, and update members without filing an addendum.
 - To add a member, click “Add New Member” under the green Members tab.
 - To change member data, select their name, go to Members >> Member Data, make the changes, and click “Save”.
 - To remove a household member (other than the Primary Caregiver), select their name, go to Members >> Member Data, and click “Remove Member”.
- To change member data in an open home, use the “Update an Existing Member” addendum.

support@gascore.com



CPS Screening Application Process

CPS Screening Unit

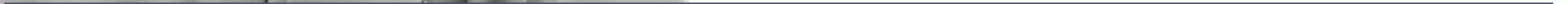




QUESTIONS



Reminders



Review GA SCORE



QUICK LINKS

GA SCORE > Provider > Snap Shot

Rachel's Place (Test Only)

• Foster Care Program (5108) - Child Placing Agency (ACTIVE)

Select Foster Home

PROFILE

MONITORING

SERVICES

ROSTERS

REPORTS

RISK
MANAGEMENT

Snap Shot

STATUS

Active

VENDOR ID

98987

FOSTER HOMES

6

SHINES RESOURCE ID

728746167

PROGRAM SIZE

Medium

OPM TEAM

Green

SITE CAPACITY (compliant homes only)

COMPLIANT FOSTER HOMES

MONITORING SPECIALIST

RISK MANAGEMENT SPECIALIST

MAILING ADDRESS

PO Box 545

SITE ADDRESS

545 S West Blvd.

CITY

Atlanta

CITY

Atlanta

GA SCORE FOSTER HOME ROSTER



QUICK LINKS

GA SCORE > Provider > Rosters > Foster Home Roster

Rachel's Place (Test Only)

• Foster Care Program (5108) - Child Placing Agency (ACTIVE)

Select Foster Home

PROFILE

MONITORING

SERVICES

ROSTERS

REPORTS

RISK
MANAGEMENT

Foster Home Roster

+ Add New Foster Home

+ Search All Foster Homes

+ CY 2018 Training Hours

- Daily Roster
- Foster Home Roster
- Daily Non-RBWO Roster
- RBWO Referrals

Application in Process - No Placements Allowed

Show 10 entries

Filter:

FH ID	Primary/Secondary Caregiver	Inquiry Date	Most Recent Submission	OPM Response
10099	Mike Ditka	07/12/2012	12/11/2013	IA Rejected: 12/11/2013
10100	Erin Matthews	03/12/2012	06/27/2013	IA Rejected: 11/2/2021
9425	Dianne Yearby	12/01/2013	06/07/2019	<i>pending</i> (1)

Routinely Check Foster Home Status

Open Foster Homes (in SHINES)

Show entries

Filter:

FH ID	Primary/Secondary Caregiver	Initial Approval Date	Annual ReEvaluation	Current Status	Placements Allowed
10101	<u>Cindy (Test) Holmwood (test)</u>	06/15/2016	Overdue: due 5/31/2021	Unapproved <i>On Hold</i>	No
9590	<u>Sylvia Horne (TEST) and Ben Horne (TEST)</u>	09/04/2011	Due 8/31/2022	Approved	Yes
16604	<u>Ronald McDonald</u>	01/05/2021	Due 12/31/2021	Approved	Yes
9589	<u>Sarah Palmer (TEST) and Leland Palmer (TEST)</u>	11/15/2012	Overdue: due 4/30/2021	Unapproved	No
27524	<u>Dawn Reed and Kevin Ummmm</u>	01/01/2020	Due 1/31/2022	Approved	Yes
8790	<u>Poppy Sockavich (Test Only) and Jennie Sockavich (Test Only)</u>	07/01/2007	Overdue: due 7/31/2021	Unapproved	No
13398	<u>Linda Wahlig and Barry Wahlig</u>	01/15/2021	Due 12/31/2021	Approved	Yes

Showing 1 to 7 of 7 entries

Previous

1

Next



Monthly Recognition

Suggestions

OPM RD TEAM would love your feedback and suggestions. Please send information to opm.leadership@dhs.ga.gov

