



## MEMORANDUM

TO: RBWO Child Placement Agency (CPA) Providers

FROM: Renita Jeffries, Senior Director of Accounting

DATE: January 26, 2021

RE: County Foster Care Reimbursement Guidelines (County Funds)

A handwritten signature in blue ink, appearing to read "Renita Jeffries".

The Division would like to offer clarification regarding reimbursement of some foster care expenditures through County Funding.

In some counties, county funds are used to provide services for children in foster care when the state cannot fund the expense or when the child has exhausted their state entitlement. Receipts are required even though the expenditure is being paid with county funds. Some examples of county related expenditures are listed below:

- Clothing
- Haircuts
- School activities
- Allowances
- Foster parent travel expenses

If a child is placed in another county, then **the boarding county's foster care policy are to be adhered to.** The custody/legal county has the financial responsibility to pay these expenditures. For example, a Fulton County youth whose foster home is in Paulding County; all reimbursable expenditures will follow the county guidelines of Paulding County, but the funds will be paid out of Fulton County. On the foster care invoice the Provider should write the **foster parent's name, address, and county on the bottom of the foster care invoice.** From the example above, the provider would list the foster parents name, address, and Paulding County at the bottom of the foster care invoice. This will help our Regional Accounting staff when processing the payment to ensure the correct county's policy guidelines are being followed in terms of reimbursable items.

Should you have any questions or concerns please send an email to [rbwofiscal.services@dhs.ga.gov](mailto:rbwofiscal.services@dhs.ga.gov)

CC:  
Cliff O'Connor DFCS CFO