

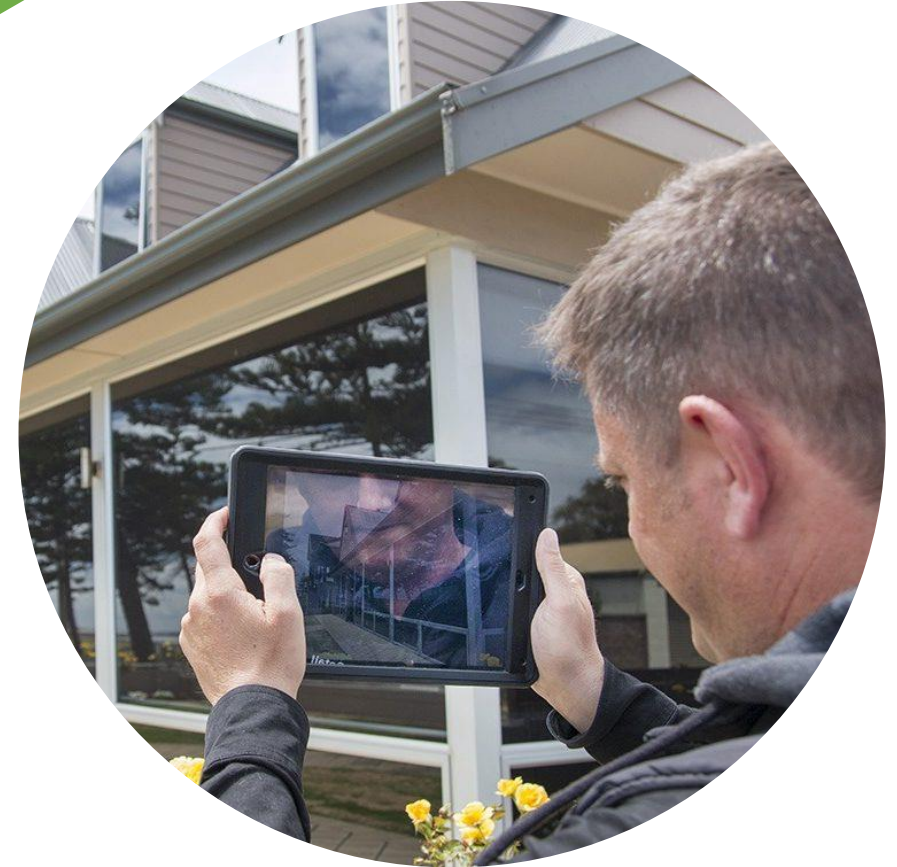


# OPM Virtual Safety Reviews

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# Virtual Safety Review Process

- Virtual visit will be announced
- No more than a 2-hour window will be given
- Conducted via Microsoft Teams
- Monitoring Specialist will email an appointment request to the identified staff/foster parent/IL Youth
- Virtual review will be conducted at the appointment time specified





# Tips

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- Microsoft Teams App may need to be downloaded
- Ensure video/audio is working prior to the review
- Identify the staff or foster parent that will be assisting with the virtual review
- Set up an area for private interviews prior to the review

# CPAs

- CPA assistance is needed:
  - Notify all foster parents about the virtual Safety Review process and what to expect
  - Make sure foster parent contact information is accurate in GA+SCORE
  - Provide contact information for foster parents when needed
    - When foster parents can't be reached
    - When foster parents are uncooperative
    - When foster parents are having challenges with technology

# ILPs

- ILP Provider assistance is needed:
  - Notify all ILP youth about the virtual Safety Review process and what to expect
  - Provide contact information for young person to the Monitoring Specialist
  - Assist with scheduling the review
    - When young person is uncooperative
    - When young person is having challenges with technology

## CCIs

- Designate an identified staff person(s) to conduct the virtual Safety Review
- Designate a private area for interviews
- Ensure video/audio equipment is working prior to the review





# Challenges

Failure to respond to a review request within 48 hours will result in a review score of zero (0).

- The Director, Executive Director or CEO will be included on email responses when there is a lack of response from staff, foster parents or IL Youth.
- Consideration will be given when there are extenuating circumstances that prevent a review from occurring within the 48-hour timeframe.

## Audio/Video Challenges

- Monitoring Specialist will remain flexible
- Provider assistance may be requested

## During the Virtual Review

- Identified Staff/Foster Parent/IL Youth expected to join at appointed time
- Virtual Safety Review is same as the in-person Safety Review
- Virtually walk through the entire home/physical plant
- Monitoring Specialist will request to see items and areas that need to be viewed
- Virtual Interviews will be conducted with youth, foster parents and staff



After the  
Virtual Review

Safety Review uploaded  
into GA SCORE

Deficient areas will require  
a Corrective Action Plan

CAP submitted into  
GA+SCORE

QUESTIONS

