Georgia Department of Human Services

Corporate Resolution Key Elements

Ensure the colorized elements below are included in all Corporate Resolution submissions.

Corporate Resolution Key Elements

At the ___(regular or called)___ meeting of ___(legal name of Contractor)___ on ___(date of board meeting)___, the following resolution was presented, seconded, and passed ___(unanimously or by majority vote)___:

WHEREAS: The ___(legal name of Contractor)___ desires to provide services, and

WHEREAS: Said Corporation desires to enter a contractual arrangement with the Georgia Department of Human Services for the provision of said services; be it therefore

RESOLVED, that ___(legal name of Contractor)___, agrees to enter a written contract with the Georgia Department of Human Services, for the provision of services for the period beginning ___(effective start date of contract)___ and ending ___(end date of contract)___.

AND THE ___(title(s) of authorized contract signers)___ Is/are duly authorized to execute said contract on behalf of this entity.

Witness my hand and seal of the Corporation this ____ day of _____, 20__.

Signature	Title
The signer of the Corporate Resolution is prohibited from signing the contract.	**This title cannot be listed as an authorized contract signer if a sole individual is named**

(Corporate Seal)