MEMORANDUM

TO: Resource Development Team Leads, DFCS County Directors, DFCS Regional Directors, DFCS District Directors, Child Placing Agencies, and Foster Home Development Contractors

FROM: Ebony Wilmore (CRRU Program Manager)

RE: SAFE Training Dates – July 2019

DATE: April 24, 2019

**Purpose**

The purpose of this correspondence is to announce:

1. July 2019 Training Dates
2. Identification of Training Participants
3. Post Training Process flow
4. Training Registration Instructions

**Discussion**

**Identification of Training Participants**

The Division of Family and Children Services has secured additional SAFE Home Study training dates for July 2019. These training dates are listed in the chart below. Due to training costs, if you have already attended, please do not re-register!! These dates are solely for ***current*** Division Staff, ***current*** CPA Agency staff, and ***current*** Foster Home Development contractors who have not attended SAFE training. All persons identified as a “Approver” must attend the 2-Day Home Study training and the Supervisor ½ day training the following day. Those identified as “Assessors” are to attend the 2-Day SAFE Home study training only. There is a limit of 40 participants per two-day training date, and a limit of 10 participants for Supervisor Training

* **Assessor** – staff/personnel responsible for completing Initial Foster/Adoptive Family Evaluations and Annual Re-Evaluations
* **Supervisor** – staff/personnel responsible for the supervision of assessors
* **Approver** – staff/personnel responsible for final approval

If you have not already done so, a list of your agency’s required participants must be submitted on the attached form by **May 15, 2019**. Attendees must register for their respective course through the course link in the chart. Child Placing Agencies that also serve as Foster Home Development Contractors will need to ensure staff that cover both areas are registered for training.

**Training Registration Instructions**

All staff completing, supervising, or approving foster/adoptive Initial Family assessments and annual re-evaluations must complete the SAFE 2-Day training. On the registration website, participants must select the “Add” button next to the course for which they desire to register. Supervisors and Approvers will do this for both courses listed on the registration page. It is important that participants choose the dates that are most conducive to their schedule. Assessors are encouraged to consult with their immediate supervisor prior to registering for their selected course.

Email confirmation will be sent upon completion of registration. Do not share the training links with persons outside of your agency/organization. Please refer inquiries for trainings to crru@dhs.ga.gov.

**Georgia SAFE Home Study Pilot Training Dates/Registration Links**

*To register click on the link below the date you wish to attend. You will be directed to the Consortium for Children’s registration site.*

*NOTICE!*

Staff completing assessments must register for the 2-Day training ONLY!

*Supervisors and Approvers must register for both the 2-Day and the Supervisor ½ Day training.*

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| **SAFE Home Study Training Dates** |
| **SAFE 2-Day Training****(9AM – 4PM each day)** | **SAFE ½ Day Supervisor Training (9AM – 1PM)** | **Training Site** |
| July 10 – 11[Click Here to Register](https://consortforkids.secure.force.com/default/CnP_PaaS_EVT__ExternalRegistrationPage?event_id=a2T2M000004lkSoUAI) | July 12[Click Here to Register](https://consortforkids.secure.force.com/default/CnP_PaaS_EVT__ExternalRegistrationPage?event_id=a2T2M000004lkSoUAI) | Families First80 Joseph E. Lowery BlvdConference Room A/BAtlanta, GA 30314 |
| July 16 – 17[Click Here to Register](https://consortforkids.secure.force.com/default/CnP_PaaS_EVT__ExternalRegistrationPage?event_id=a2T2M000004lkSyUAI) | July 18[Click Here to Register](https://consortforkids.secure.force.com/default/CnP_PaaS_EVT__ExternalRegistrationPage?event_id=a2T2M000004lkSyUAI) | Bibb County DFCS456 Oglethorpe StMacon, GA 31202 |
| July 23 – 24[Click Here to Register](https://consortforkids.secure.force.com/default/CnP_PaaS_EVT__ExternalRegistrationPage?event_id=a2T2M000004lkStUAI) | July 25[Click Here to Register](https://consortforkids.secure.force.com/default/CnP_PaaS_EVT__ExternalRegistrationPage?event_id=a2T2M000004lkStUAI) | Families First80 Joseph E. Lowery BlvdConference Room A/BAtlanta, GA 30314 |
| July 30 – 31[Click Here to Register](https://consortforkids.secure.force.com/default/CnP_PaaS_EVT__ExternalRegistrationPage?event_id=a2T2M000004lkT3UAI) | August 1[Click Here to Register](https://consortforkids.secure.force.com/default/CnP_PaaS_EVT__ExternalRegistrationPage?event_id=a2T2M000004lkT3UAI) | Bibb County DFCS456 Oglethorpe StMacon, GA 31202 |