Converting a Non-SAFE Study to the SAFE Format

Required Materials:

- SAFE Update Psychosocial Inventory
- Harvesting Sheet
- SAFE Questionnaire II
- SAFE Update Report

1. Review the initial non-SAFE study and subsequent updates and documents. Identify issues, behaviors and events that "makes you curious" and need further clarification and understanding.

   Use the SAFE Harvesting Sheet and record the things that "make you curious" from the original Home Study and supporting documents.

2. Administer SAFE Questionnaire II in the same manner you do for a SAFE Home Study (administer together and interview immediately after).

3. After the interviews, go through the SAFE Update Psychosocial Inventory and use the SAFE Desk Guide to assign Desk Guide ratings in Column A**.**

***Reminder:** **When converting a non-SAFE Home Study to the SAFE format, Column B is not used.**

		Person #1			Person #2		
A. HISTORY		**A**	**B**	**No Change**	**A**	**B**	**No Change**
A-1	Childhood Family Adaptability	**2**		☐	**4**		☐
A-2	Childhood Family Cohesion	**2**		☐	**3**		☐
A-3	Childhood History of Deprivation/Trauma	**3**		☐	**4**		☐
A-4	Childhood History of Victimization	**3**		☐	**3**		☐
A-5	Adult History of Victimization/Trauma	**2**		☐	**4**		☐
A-6	History of Child Abuse/Neglect	**4**		☐	**2**		☐
A-7	History of Alcohol/Drug Use	**2**		☐	**3**		☐
A-8	History of Crime/Allegations/Violence	**2**		☐	**2**		☐
A-9	Psychiatric History	**2**		☐	**2**		☐
A-10	Occupational History	**2**		☐	**3**		☐
A-11	Marriage/Partner History	**4**		☐	**n/a**		☐

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4. Review your SAFE Desk Guide ratings of 3, 4, and 5 and determine if the issues, behaviors, or events can be Sustained, Reduced or Erased (mitigated).

5. Place your Mitigation Rating into the same column as the SAFE Desk Guide Rating.

		Person #1			Person #2		
A. HISTORY		**A**	**B**	[illegible]	**A**	**B**	No Change
A-1	Childhood Family Adaptability	**2**		☐	**4/3**		☐
A-2	Childhood Family Cohesion	**2**		☐	**3/2**		☐
A-3	Childhood History of Deprivation/Trau[illegible]	**3/3**		☐	**4/2**		☐
A-4	Childhood History of Vi[illegible]	**3/2**		☐	**3/3**		☐
A-5	Adult History of Victim[illegible]tion/Trauma	**2**		☐	**4/2**		☐
A-6	History of Child Abuse/Neglect	**4/2**		☐	**2**		☐
A-7	History of Alcohol/Drug Use	**2**		☐	**3/2**		☐
A-8	History of Crime/Allegations/Violence	**2**		☐	**2**		☐
A-9	Psychiatric History	**2**		☐	**2**		☐
A-10	Occupational History	**2**		☐	**3/3**		☐
A-11	Marriage/Partner History	**4/2**		☐	**n/a**		☐

Mitigation Rating

SAFE Desk Guide Rating

6. Use the SAFE **Update** Report and follow the narration directions.

Reminder! The Update Report focuses on "what has changed" or "what is new" and does not require narration of anything covered in the original Home Study Report unless there has been an increase in severity (higher Desk Guide Rating) or changed Mitigation Rating.

7. Due to the fact that you are converting a non-SAFE Home Study, the Update will most likely require more narration than when you update a SAFE Home Study. You will have to fully narrate (using the SAFE Psychosocial Narration Instructions) any new issues you discover as well as those issues that you feel the original Home Study Practitioner missed, didn't explore fully, or mitigate properly.

If you require further clarification or have questions please call us at: 415-491-2200 or use the "Contact Us" tab on www.SAFEHomeStudy.org.